



**Ministry of Agriculture and Livestock**  
**P.O. Box G13**  
**Honiara**  
**Solomon Islands**

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**AGRICULTURE INVESTMENT FOR MARKETS AND NUTRITION – (AIM-N) PROJECT**

**TERMS OF REFERENCE**

<b>Title of the Position</b>	Gender Transformative and Grant Manager
<b>Duty Station</b>	Honiara – Project Management Unit (PMU)
<b>Duration of the assignment</b>	Up to three years, following successful completion of a six-month probationary period, renewable contracts if performance is satisfactory
<b>Project Area</b>	The project will be implemented in Choiseul, Isabel and Western Province.
<b>Project Objective</b>	To improved food security, nutrition and household income through empowerment and resilient farming system.
<b>Background of the Project</b>	The Agriculture Investment for Markers and Nutrition (AIM-N) project aims at improving nutrition and food poverty in rural areas, building on the indigenous peoples 'traditional farming systems. The project will adopt a nutrition-sensitive and inclusive approach that will link nutrition behaviour change with agricultural production for home consumption and for market. It will develop an integrated. Evidence-based approach with potential for scaling up that will jointly address families' nutrition and cash income requirements, while promoting gender equality and social inclusion, by (i) empowering families to change their nutrition behaviour based on better knowledge on healthy diets and on nutritious food production and purchase;(ii) promoting diversified production of nutritious food for home consumption, with focus on local species, including neglected and under-utilized species with achieve good nutrition as well as resilience to climate change, disaster and food systems under stress; and (iii) enabling families to generate reliable income by partnering with agribusiness for the production of crops that respond to domestic market opportunities or export markets. More diversified and resilient farming system will be promoted for climate change adaptation and disaster preparedness and recovery.

	<p>The project objective is to Improved food security, nutrition and household income through empowerment resilient farming systems in Solomon Islands rural communities.</p> <p><b>AIM-N has three interrelated components:</b></p> <p><b>Component 1</b> – Action for Nutrition: This component has three sub-components that link nutrition education to the diversification of food produced in the communities and promote a similar approach for improving student nutrition in boarding schools. Sub-component 1.1 Nutrition social and behaviour change. 1.2 is Diversified community-based food production and 1.3 is Improved nutrition in boarding school.</p> <p><b>Component 2</b> – Inclusive partnership for markets access. This component has 3 sub-components that will connect smallholders, including women and youth with profitable markets and assist them in developing their organization. Sub-component 2.1 Partnerships will promote the development of partnerships between buyers and farmers. Sub-component 2.2 Farmers organisation will support farmers involved in partnerships to improve their registration, governance, technical and business skills. Sub-component 2.3 Public and Private Service providers will strengthen the capacities of extensions, cooperatives, other farmers organisation and service providers to deliver quality extension services to farmers.</p> <p><b>Component 3</b> – Investments in Resilient Agri-Food Systems focusses on 3 sub components: 3.1 Grants for gender transformation will supply competitive grants to women groups participating while sub-component 3.2 Financing of agribusiness will finance a line of credit for extending loans for investment and working capital to micro, small and medium agribusiness as well as FO's. Sub-component 3.3. Financing of enabling infrastructure will provide grant funding for the building or rehabilitation of collective productive infrastructure such as jetties and wharves, collection points and storage, as well jetties and wharves, collection points and storage, as well as the building or rehabilitation of housing for extension officers.  <i>Component 3:</i> will be implemented through PMU (and specially a Grant Manager for Sub-Component 3.1, and infrastructure engineer for sub-component 3.3 and DBSI for sub-component 3.2</p> <p><b>Component 4</b> – Rapid Disaster Response. This component will have no budget allocation and will only used in the event of disaster that could be related to a weather or natural hazard human or animal pandemic, or agriculture pest and disease incursions. It will be triggered upon government request to IFAD to support rapid adaptive response: drawing from the uncommitted project resources under other components.</p>
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<b>Roles and Responsibilities</b>	<p>Under the authority of the Project Manager, the Gender Transformative Grant Manager is responsible for Implementation of all activities and outputs under AIM-N Sub Component 3.1 Grants for Gender Transformative outcomes. S/he will have the following main responsibilities, in close collaboration with Component 1 – Action for Nutrition Service Provider and with MAL.</p> <p>The specific tasks are as follows:</p> <p>:</p> <ul style="list-style-type: none"> <li>○ Organise calls for grant proposals for AIM-N supported Women’s Groups.</li> <li>○ Screen grant proposals, verify information provided and help proponent Women Groups in developing full proposals, in line with Grant Implementation Guidelines and including simple business plan where applicable (in collaboration with the Inclusive Partnerships Manager).</li> <li>○ Organise and facilitate the Gender Transformative Grants Committee and act as the Committee’ Secretary.</li> <li>○ Prepare grant agreements for awarded proposals and organise signing ceremony;</li> <li>○ Provide support for grant implementation jointly with Component 1 service provider and Component 2 staff for commercial operations. This will include the facilitation of procurement under the guidance and with the PMU Procurement Officer.</li> <li>○ Collaborate with the M&amp;E and KM Manager and Provincial M&amp;E and KM Officers to set up an efficient grant M&amp;E system and identify successful stories to contribute to KM.</li> <li>○ Participate in the selection and contracting of the Regional Consultant to be hired for developing Gran Implementation Guidelines for Sub-Component 3.1 facilitate his/her mission and contribute to the preparation of the guidelines.</li> <li>○ Contribute to the preparation of Annual Work Plans and Budgets and be responsible for timely completion of work within budget.</li> <li>○ Complete periodic reports as required for the PMU M&amp;E, Finance and other reports as required by the Project Manager.</li> </ul>
<b>Qualification and Experience</b>	<p>Degree in Business Administration, Rural Development or equivalent. At least three-year experience in grants or small projects management. Experience in Agriculture and Rural Development projects. Experience with nutrition would be an advantage. Budgeting and Accounting Experience.</p>

	<p>Good organizational skills, interpersonal and communication skills, computer literate and able to work without supervision and as part of a team.</p> <p>Must be fully aware of and alert to the crosscutting issues of gender, youth, marginalised groups. Discrimination and poverty targeting.</p>
<b>Timeline</b>	Up to there (3) years, following successful completion of the six-month probationary period with renewable contracts if performance is satisfactory.
<b>Resource and Budget</b>	Provided and paid for by the Project
<b>Reporting</b>	Project Manager
<b>Evaluation and Monitoring</b>	Performance and Outputs are measured against the project activities, frameworks and Workplans.
<b>Approval;</b>	The implementing agency, MoFT, IFAD, Project Manager