# CV template for Australia Awards Scholarship applicants, Solomon Islands

**PERSONAL DETAILS**

* Full name:
* Date of birth:
* Mailing address:
* Residential address:
* Mobile telephone number:
* Email address (please use personal email address):

*(Please do NOT include other personal information such as marital status, spouse details, number of children, parent details, religion, photo, etc.)*

**WORK EXPERIENCE**

* Name of current employer organisation:
* Position title:
* Period of work (*from – to*):
* Brief description of major responsibilities (*not exceeding 250 words*):
* Name(s) of previous employer(s)/ organisation(s):
* Position held:
* Period of work (*from – to*):
* Brief description of major responsibilities (*not exceeding 250 words*):

*(Add additional work experience below if relevant)*

For applicants from Solomon Islands’ Senior Secondary Schools or other applicants who have not undertaken paid work, please replace ‘work experience’ with ‘leadership experience/ community service/ volunteering’

* Name of activity or organisation you engaged with:
* Your role:
* Period of activity or engagement (*from – to*):
* Brief description of activity, engagement, or major achievements (*not exceeding 250 words*):

*(Add additional leadership experience/ community service/ volunteering experience below if relevant)*

**ACADEMIC RECORD**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name and location of institution | Qualification obtained | Study period(from – to) | Final grade obtainedeg. Class/ GPA/ Letter grades | Language of instructioneg. English |
| Examples only (delete from final version): |
| University of Tasmania, Sandy Bay campus | Graduate Diploma in Public Policy | July 2019 – June 2021 | Distinction | English |
| Burnie High School, Burnie | Tasmanian High School Certificate | 1996 - 1999 | n/a | English |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*(Please do NOT include education prior to Form 4/Year 10)*

**AWARDS / HONOURS/ COMMENDATIONS** (national/ international/ college/ university/ workplace)

**DETAILS OF RESEARCH EXPERIENCE INCLUDING PUBLICATIONS** (if applicable)

**DETAILS OF NETWORKS AND MEMBERSHIPS** (including professional memberships if applicable)

**REFEREES** (please include details of current workplace and designation, and contact details – mobile and email)