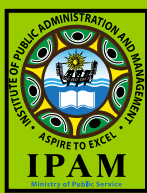




IPAM PUBLIC SERVICE TRAINING SCHEDULE FEBRUARY — MARCH 2021



INDUCTION SERIES

Knowing Your Public Service

Honiara 5 days 15 —19 March
 Honiara 4 days 29 March—01 April
 Provinces
 Waisisi CHS, Malaita Province 5 days 01 to 05 March

Code of Conduct

Honiara ½ day 23 February
 Provinces
 Waisisi CHS, Malaita Province ½ day 01 March

CORPORATE LEARNING AND DEVELOPMENT SERIES

Customer Service Always

Honiara 3 day 10 to 12 February

INFORMATION AND COMMUNICATION TECHNOLOGY SERIES

Microsoft Power Point Presentation

Honiara 3 days 15 to 17 February

Zoom Online Meeting

Honiara ½ day 08 March

Microsoft Word 2016

Provinces
 Guadalcanal Province 3 days 16 to 18 March

Please contact your HR or Training Manager for further information about the course NOMINATION PROCESS

LEADERSHIP & MANAGEMENT DEVELOPMENT SERIES

Monitoring and Evaluation

Provinces
 Buala , Isabel Province 4 days 16 to 19 February

Performance Management Process

Honiara 3 days 03 to 05 March
 Provinces
 Munda/Noro , Western Province 3 days 22 to 26 March

ACCREDITED SHORT TERM TRAINING SERIES (ASTT)

Further information on this series of trainings will be made known to all as soon as the trainings are confirmed.

IPAM TRAINING HEALTH AND SAFETY PROTOCOLS

Health and safety protocols are important for the public officials in IPAM trainings, for the Course Facilitators/Trainers & Associate Trainers/Guest speakers and especially the course participants. As such, always adhere to advices and ground rules established by the IPAM Trainers /Course Facilitators for the training rooms or the vicinity of the training venue.

The basic health and hygiene and social distancing measures must be practiced. Details of these will be emphasised at the start of IPAM trainings.

For further Information on training schedules

Please contact IPAM on the following contacts:

Office Phone: 23042, 23044 or 25777

Email

PKwasi@ipam.gov.sb

CAruafu@mps.gov.sb