



## Instructions:

### 1. Child Particulars.

1. **Name of Child:** Complete Surname and Given Names
2. **Sex:** Tick appropriate box, Male or Female.
3. **Date of Birth:** Write date in order of Number/ Month/ Year.
4. **Place of Birth:** Name of the Health Facility where the birth has taken place.
5. **Province:** Write the name of the province where the birth has taken place.
6. **Country:** Write the name of the Country where the birth has taken place.

### 2. Parents Particulars.

#### Mother

1. **Mother's Surname:** write Mother's Surname.
2. **Mother's Maiden Name:** Write mother's parental sir name; (if mother is married and uses her spouse's surname).
3. **Given Names:** Mother's first name and other given names (if any)
4. **Mother's Date of Birth:** **MUST** write date in order of Number/ Month/ Year, If date of birth is not known try and get the age
5. **Nationality:** Country of Origin or Citizen.
6. **Occupation:** Type of profession or work.
7. **Permanent Address:** Preferred home address (e,g your home village address)
8. **Current Address:** Preferred current address (e,g your town or work address)

#### Father

1. **Father's Surname:** Write Father's surname
2. **Given Names:** Father's first name and other given names (if any)
3. **Father's Date of Birth:** **MUST** write date in order of Number/ Month/ Year, If date of birth is not known try and get the age
4. **Nationality:** Country of Origin or Citizen.
5. **Occupation:** Type of profession or work.
6. **Permanent Address:** Preferred home address (e,g your home village address)
7. **Current Address:** Preferred current address (e,g your town or work address)

### 3. Other Particulars.

1. **Particulars of marriage:** Write name of date and complete place of marriage, if applicable.
2. **Status of Parents:** Tick appropriate box either; Single Married (legal or customary) or De Facto
3. **Total Number of other child born to mother:** Total number of child previously born to mother (for both live or still)
4. **Attendant at Birth:** Write full name and tick the birth attendant's profession
5. **Particulars of informant:**
  1. Write full of the informant
  2. Write the relation of the informant to the child (applicant)
  3. Complete address of the informant
  4. Informant must sign and complete the date

NB:

- All particulars **MUST** be filled.
- Write in **CAPITAL** letters or clearly
- Make sure that the child must have a complete name.
- Make sure that the child must have a complete name.