

CONTRACT

SOLOMON ISLANDS
MINISTRY OF ENVIRONMENT, CLIMATE CHANGE, DISASTER MANAGEMENT
AND METEOROLOGY

Safeguarding Solomon Islands endemic and globally threatened biodiversity and ecosystem services from key threats, particularly invasive alien species and unsustainable land use practices (SAFE Project)

CONTRACT

Diversified Resilient Livelihood CONSULTANCY FIRM OF SIG Safeguarding Solomon Islands endemic and globally threatened biodiversity and ecosystem services from key threats, particularly invasive alien species and unsustainable land use practices (SAFE project) 2025

Contract

THIS CONTRACT (“Contract”) is entered into this ____ day of _____, 2025 between the SIG Safeguarding Solomon Islands endemic and globally threatened biodiversity and ecosystem services from key threats, particularly invasive alien species and unsustainable land use practices (SAFE project) of the Ministry of Environment, Climate Change, Disaster Management and Meteorology (“the Client”) having its principal place of business at the **Ministry of Environment, Climate Change, Disaster Management and Meteorology** at the Advance Technology Limited (ATL) Building, Honiara, and _____ (“the Consultancy firm”) having its principal office located at _____, Honiara.

WHEREAS, the Client wishes to have the Consultancy firm perform the services hereinafter referred to, and

WHEREAS, the Consultancy firm is willing to perform these services,

NOW THEREFORE THE PARTIES hereby agree as follows:

- 1. Services** The Consultancy firm shall perform the services specified in Annex V, “Terms of Reference and Scope of Services,” which is made an integral part of this Contract (“the Services”).
- 2. Term** The Consultancy firm shall perform the Services during the period commencing 20th June and continuing through to 30th June 2026 and or any other period as may be subsequently agreed by the parties in writing.
- 3. Payment**
 - A. Ceiling
For Services rendered pursuant to Annex V, the Client shall pay the Consultancy firm an amount not to exceed SBD _____ (_____ Only). This amount has been established based on the understanding that it only covers professional fees and excludes any other costs related to execution of this task, which will be met by the SAFE Project. It is the responsibility of the SAFE Project PMU and the Ministry to withhold the tax from the individual at the source of raising payment through a payment certificate. The Consultancy firm must submit his or her TIN and other IRD registration details to SAFE Project PMU and MECDM for onward submission to MoFT.
 - B. Schedule of Payments
The schedule of payments is specified in Annex V. Payments will only be released upon certification of satisfactory completion by the National Project Manager. Payment is done on certain percentage for each deliverable’s due date.
A total of SBD _____ (_____ Dollars) upon completion of all tasks and the Client's receipt of all outputs listed in the Terms of Reference is paid to the Consultancy firm.

C. Payment Conditions

Payment shall be made in Solomon Islands Dollars, no later than 30 days following submission by the Consultancy firm of an invoice in duplicate to the coordinator designated in paragraph 4 and the satisfactory delivery of all outputs listed in the Terms of Reference.

**4. Project
Administration**

Coordinator.

The Client designates Jennifer Betina Kilua as the Client's; the coordinator will be responsible for the coordination of activities under this Contract, for acceptance and approval of the reports and of other deliverables by the Client and for receiving and approving invoices for the payment.

**5. Performance
Standards**

The Consultancy firm undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The Consultancy firm shall promptly replace any employees assigned under this Contract that the Client considers unsatisfactory.

**6. Dispute
Resolution**

Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the laws of the Client's country.

FOR THE CLIENT

FOR THE CONSULTANCY FIRM

Signed by _____

Signed by _____

Title: _____

Title: _____

Date: _____

Date: _____